

HSU Staff Senate Minutes  
Wednesday, April 13, 2016

Members Present: Brian Bagwell, Yvette Bragg, Phyllis Cogburn, Christopher Golston, Shelia Hollis, Pam Ligon, Dawn Mabery, Randy McCauley, Dever Norman (faculty representative), Veronikha Salazar, Beth Taggard, Chanda Hooten (alternate for Kesha Gordon-Turner), Carrie Roberson, Amanda Baker (proxy for Sheri Phillips), Troy Mitchell, Jewelie Mills (proxy for Pam Ligon)

Members Absent: Pam Ligon and Sheri Phillips,

The regular meeting of the Henderson Staff Senate was held on Wednesday, April 13, 2016 in the Cabe Room of the Garrison Center.

- I. The president and the secretary being present, the meeting was called to order at 10:00 a.m.
- II. Minutes from the January meeting were approved as written.
  - i. Motion made to accept: Troy Mitchell
  - ii. Motion made to second: Chanda Hooten
- III. New Business
  - i. Staff Senate- “election will be held”
    - i. A special election will be held in order to fill three alternate seats.
  - ii. Staff Survey
    - i. Proposal for staff awards were discussed in Faculty Senate meeting and were unanimously voted for. Not only were they voted for but complimented for the thought process that went into them. Faculty Senate will use ours to modify their own.
  - iii. Staff Appointment
    - i. The Fringe Benefit committee sought out and obtained a new member, Yvette Bragg.
- IV. Old Business
  - i. Staff Survey-Fringe Benefit
    - i. Still coming up with the questions for this survey
  - ii. Staff Training-Spring Semester Opportunities –we are encouraged to attend
    1. Jacob Bland will be offering Excel classes. These will be set up as a workshop. You can bring a document you would like to use as a project for training. Dates are yet to be determined.
    2. Dawn Mabery & Karen Spradlin will be offering training for proper timecard and travel documentation. This will be April 19 & 20.
    3. In May, Ray Keller will be on campus for customer service and professionalism training. This has been made mandatory for Academic Affairs

iii. Staff Salaries and Compensation Plan Update

- i. Task force is now in Little Rock voting on proposal that contain to staff salaries

V. President's Report

- i. He is focused on the task force, which is now in Little Rock.
- ii. We may be looking at a 3% to 6% cut from our budget. The cut amount would be anywhere from \$500,000 to \$1.5 million. That would make a huge impact on our campus.

VI. Faculty Senate Report

- i. Pam Ligon was out; however, the Faculty Senate report is posted on My Henderson

VII. Committee Appointments & Reports

- i. Staff Handbook Committee- nothing to report
- ii. Textbook Committee- only had one applicant. We were encouraged to spread the word and invite more to apply.

VIII. Questions, Concerns or Comments

- i. Handicap spaces are in need of upright signs as well as the paint.
- ii. Chief Campbell was asked about this need and directed them to the Aramark maintenance, who in turn referred them back to Chief Campbell.
- iii. Signs are needed to direct handicap parkers at the RFA to the Garrison. Some people are not aware of how to get to the Garrison from that parking lot.
- iv. A Gala for Henderson's 125<sup>th</sup> Anniversary will be held on April 22 and is to date the largest fundraiser ever held for student scholarships.
- v. There has been an incredible response from both our community as well as Hot Springs community. To date about 620 tickets sold.
- vi. A few tickets remain and can be bought for \$100 each.
- vii. There will be student performers for Music, Dance, and Theatre Arts.

IX. Adjournment

- i. A motion to adjourn was made by Brian Bagwell
- ii. Second by Dawn Mabery
- iii. Meeting adjourned at 10:31.

Respectfully Submitted,  
Shelia Hollis, Secretary