

# Minutes from the Staff Senate Meeting September 9, 2015

**Attendees** Christopher Golston, Keasha Gordon-Turner, Brian Bagwell, Randy McCauley, Ermatine Johnson (proxy for Amy), Carrie Roberson, Beth Taggard, Dawn Mabery, Julie Cissell, Pam Ligon, Tonia McBay, Emily Gerhold (Faculty Senate Representative)

---

**Members Absent** Veronikha Salazar, Alisha Reid, Amy Hunnewell-Fitzroy (sent proxy), Troy Mitchell, Sheila Hollis

---

## Agenda

---

Meeting was called to order at 10:06 by Julie Cissell

### **Old Business**

- Minutes from August meeting were approved as written
- Staff Handbook – received letter to be included from President Jones (copy provided by Julie). Please review and be prepared to vote at the October meeting
- Faculty/Staff Picnic – new trivia game was fun and educational. Many are hoping to see it become an annual event. 125 Anniversary t-shirts were awesome, and we are so grateful to the bookstore for donating them to the faculty and staff. The kids' activities were great, always love the bouncy houses. Concern around the date of the picnic, as there are a lot of other activities happening that week at HSU and in the community – would it be possible to have it a week later?
- Please share information regarding Campus Quad app, as it is a great tool to see what is happening on campus. Instructions were sent with the August minutes, and Dawn or Julie can provide instructions if needed.

### **President's Report**

- President's Meeting – Make sure to read the "Now" email that will be sent out in the near future. President Jones encourages everyone to attend events on campus from athletics, music, and theatre to band and SAB activities. You can find events on the Campus Quad app. (Next Monday there will be a Painting with a Twist event open to students and faculty and staff. Question was posed if these events are also posted on the HSU Web/Calendar)
- The old Caddo Building is being considered to be used as a Student Success Center. There is currently a bid process to renovate the exterior, with completion estimated to be spring of 2016.
- Governor is working on changes that may impact how Henderson is funded in the future.
- President challenges the Staff Senate to find activities and new ideas to recognize our staff. Formal written proposals can help get funds in the future.

### **New Business**

- Shared Governance Proposals
  - Social Media and Media Relations Proposals have been updated based on recommendations from both the Faculty and Staff Senates and are available for review on the Shared Governance tab on myHenderson
  - Faculty Senate had a few concerns that were tabled until their October meeting
  - Staff Senate questioned how to handle internal media requests from members of the Oracle. Many have been misquoted and some departments are no longer willing to speak with them due to issues in the past. Julie will share this with Tonya Oaks Smith and the Shared Governance Committee.
  - Please review both policy proposals and send any comments or recommendations to Julie by Monday of next week.

### **Announcements/Staff Concerns**

- 125<sup>th</sup> Anniversary

- 125 Anniversary brochures are here
  - Community kick off at the 1<sup>st</sup> home football game
    - Celebratory cupcakes and cookies
    - Sensory 2 will be performing before the game
    - Bounce house and slide for the kids
    - Slim and Shorty's is the vendor for all home football games, they will have hamburgers/hotdogs with chips and a drink for \$8.00
  - New 125 Anniversary Book by David Sesser has arrived. It's the first book about HSU in thirty years. You can purchase the book online and in the bookstore for \$39.95. David will be hosting a book signing as well.
- Alumni Reception held at Diamond Beer Brewery
    - Great opportunity to engage with alumni
    - Hosted over 75 guests
  - Question regarding policy on departmental shirts as some areas have them and others have been told they are not able to use areas funds to issue department shirts. Julie will confirm policy.
  - Transition team for Aramark
    - Have met three times to discuss issues
    - Aramark is instituting a 30/60/90 day plan
    - Concerns around lack of cleaning and not meeting expectations
    - Still working on a new work order system
  - Concern about ability to hear sirens/announcements through the outdoor system. Most interior offices cannot hear.
    - Brian Bagwell had spoken with Johnny Campbell, who indicated that a new system was being considered for indoor use campus-wide.
    - Requested follow up with Johnny and requested if alerts could be via computer or shortel
  - Realignment of Senators – due to recent organizational changes and review of staff population
    - Academic Affairs- all seats filled
    - Finance & Administration – all seats filled (Phyllis Cogburn is the alternate)
    - President's Area needs 2 senators and 1 alternate
    - Student Services needs 1 senator and 2 alternates
    - Beth will send election email

Meeting was adjourned at 11:10