

HSU Staff Senate Minutes
Wednesday, June 13, 2018

Members Present: Krystal McLane, Erin Poe, Patrick Shepherd, Jacob Mills, Ermatine Johnson, Stacey Howard, Jordan Bell, Heath Sims, Mallory Turner, Susie Kirk, Jacob Bland, Jennifer Sigman, Nikki Laird, Reo Cummings, Jimmy Elgas, Phil McDaniel, Belford Williams, Kris Dunn, Denise Cordova (Alternate for Leah Sexton), Brittany Laughard (Alternate)

Members Absent: Jordan Argo, Leah Sexton, Jewelie Mills, Chanda Hooten, Christina Jones, Tamara Horn, Kate Hawthorn, Karen Spradlin

The regular meeting of the Henderson Staff Senate was held on June 13, 2018 in the Cabe Room. President Reo Cummings called the meeting to order at 10:03 a.m.

I. Minutes from the May 9, 2018 meeting were approved as amended.

II. President Reports:

President Dr. Glen Jones and President Reo Cummings wanted to thank everyone for attending the staff awards luncheon. President Cummings made the comment to trust the people that you put beside you, trust in your weaknesses and your strengths. He stated that his strong suit was not coordinating events such as the luncheon and with the support and help of others, he was able to make sure that the event was successful.

President Cummings informed the Senators of the Board of Trustees meeting and that the board approved a \$6 million bond for outdoor and HVAC system repairs on the Smith and Newberry dorms.

President Cummings stated that he spoke with Dr. Powell about the insurance issues and the concerns that staff members have, such as how the insurance coverage is not what we were led to believe it would be. He suggested that Dr. Powell come and speak to the Senators at another meeting to answer any questions or concerns.

III. Treasurer Report:

The account holds a balance of \$159.99. Expenses paid were for the book scholarship award and frames for the staff awards luncheon.

IV. Committee Reports:

A. Election Committee: No report at this time.

B. Textbook Scholarship:

A reminder email will be sent by July 1st about the deadline for the fall scholarship which is August 1st. The scholarship should be finalized on August 1st.

C. Staff Handbook Committee:

Committee members met with HR Director, Mickey Quattlebaum, with a working draft version. Members were able to ask questions and give suggestions. Mickey is waiting on other departments to submit their policies. Senator Heath Sims suggested a staff orientation for new employees. The reasoning behind the suggestion is the fact that there is a lack of training for new employees on their peers in what they do and what the departments around campus offer. Committee members suggested videos and other avenues to be used in training new employees. The handbook may be rolled out by August if everything is in place.

D. Survey/Shared Governance: See Old Business.

E. Staff Emergency Fund Committee:

Jennifer Wright did a great job in setting up the donation portal and getting the policy finalized for implementation. With Jennifer's exit, a new chair member will need to be elected for the committee. The information about the Emergency Fund can be found on the Staff Senate webpage. The Senate will begin to advertise for donations to the fund soon.

F. Faculty Senate Report: No report at this time. Please see faculty senate minutes.

V. Old Business:

Two policies, Policy of Speech and Expression and Facility Use Policy, have gone before the Board of Trustees with some drastic changes made to Facility Use Policy. The Facility Use Policy is basically now only for external users at this time. The committee is still looking at the internal use policy but felt there was an immediate need for the external usage policy. For the updated policies that were approved, you can go to the Shared Governance tab on MyHenderson.

VI. Announcements and Concerns:

A staff member commented on the insurance issue at hand. Although Dr. Powell answered some questions and concerns via email, she felt the integrity behind the response was lacking. She stated that tests and/or health concerns are not public knowledge and that we (staff) should not have to go to human resources and share personal information that they should not have to have, in order to have insurance pay for treatments. She feels frustrated by the lack of integrity and no accountability and infrastructure here. She feels there is something terribly wrong going on around campus. President Cummings stated that he would address these concerns to Dr. Powell at their next meeting.

A Senator asked about the timeline on the repairs to Smith and Newberry. Senator Nikki Laird, Director of Residence Life, responded saying that the repairs may cost way less than anticipated and that the brick for Smith would start as soon as we get it; hopefully before school starts. She stated that President Dr. Glen Jones put together a working group. She also stated that a chiller was purchased for Newberry but will be used for Smith instead. Nikki also informed Senators that there are not mechanical issues on the top floors of Smith but that the rooms were not filled previously because of low capacity; the rooms were not needed. On a positive note, Nikki stated that Smith was getting close to being filled to capacity for the fall semester.

President Cummings reminded all Senators of the Heart Start sessions for the summer and that there would be lots of potential students coming onto campus. He encouraged Senators to take part in the sessions when possible.

President Cummings announced there would not be a meeting in July.

VII. Adjournment:

A motion was made to adjourn and second. Meeting was adjourned at 10:30 a.m.

The next Staff Senate meeting will be held on Wednesday, August 8, 2018 at 10:00 a.m. in the Cabe Room at the Garrison Center.

Respectfully submitted,

Krystal McLane

Staff Senate Secretary