

HSU Staff Senate Minutes

Wednesday, September 11, 2019

Members present:

Ricki Rebollar, Nikki Laird, Stacey Howard, Jordan Bell, Mindy Daniels, Scott Chandler, Belford Williams Jr., Phil McDaniel, Cheryl Massey, Jewelie Mills, Katie Brown, Kelly Stewart, Jacob Mills, Kristopher Dunn, Leah Sexton, Mickey Quattlebaum, and Cody Hooten.

Members absent:

Reo Cummings, Heath Sims, Carrie Stanley, Mallory Turner, and Beth Jackson.

I. Call to Order

The regular meeting of the Henderson State Staff Senate was held on September 11, 2019 in the Caba Room. President Leah Sexton called the meeting to order at 10:00 am

II. Approval of Minutes

A motion was made to approve the minutes from the August 14, 2019 meeting as read. The motion was seconded and approved.

III. President's Report

- A. President Leah Sexton's monthly meeting with President Kneebone for this month was postponed until later this week. It was announced that the monthly Presidential meetings will change. In the past they were one-on-one meetings. Going forward it will be a group meeting with Staff, Faculty, and Student Government presidents. Sexton mentioned the Campus Conversation that took place on September 5. Sexton anticipates that additional information will be available after the Board Meeting on September 27. Sexton opened the floor to questions about the Kneebone public conversations meeting and for questions to take to the meeting with Kneebone. One senator asked if the campus conversation addressed the possibility of furlough
- B. Sexton is looking to make small updates to the Senate bylaws before her term as President is over in December. The executive committee will work on it, and Sexton invited other Senators to get involved, as there is not an official Bylaws Committee.
- C. Sexton announced that Staff Awards Committee will meet this week and encouraged Senators to continue nominating staff for these awards each quarter.

IV. Treasurer's Report

- A. Treasurer Kris Dunn reported that as was expected, our budget was cut in half from \$612 to \$306. We have not made any purchases.

V. Committee Reports

- A. Shared Governance Oversight Committee
 1. Chair Jacob Mills shared that the SGOC received a request to have a Traditions Committee. Mills stated that there is not a formal process to form a committee. That is the first step the committee will make.

B. Election Committee

1. Chair Stacey Howard shared that the following Senators had resigned - Karen Spradlin, Jennifer Sigman, and Shawna McKenzie. Mindy Daniels is the alternate from Karen Spradlin's area. Howard introduced and welcomed Mindy Daniels to the Senate. Howard reported that the committee will be contacting alternates in the other areas.

C. Staff Handbook

1. Senator Mickey Quattlebaum gave a quick update on the Staff Handbook. When the committee worked on the handbook previously an attempt to put it through to Shared Governance was made. They were told that it did not need to go to Shared Governance. President Kneebone requested that the handbook go to Shared Governance after all.

VI. New Business

- A. Senator Nikki Laird presented Senate with the idea of implementing free or low cost professional development opportunities to staff. These opportunities would take place on campus and could be run by members of the campus community or wider local community. Laird shared a couple possible examples - Google Suite Skills workshops instructed by IT and LinkedIn workshops by Jennifer Sigman. These would be accessible one-shot hour long programs that could be offered multiple times a week. Laird opened the floor to ideas. Senator Jacob Mills brought up the Teaching and Learning Council and the possibility of collaboration with that group. Senator Quattlebaum shared that there is a formal management training that HR will be implementing in the near future. It will be open to any staff in a managerial position or those that aspire to those positions in the future. It is a 12 week course. Laird encouraged Senators to send any and/or all ideas for programming her way.

VII. Announcements/Comments/Questions

- A. Senator Belford Williams shared Safety September, a series of events hosted by Housing and Community Standards. He shared the calendar with Senate and encouraged those in high foot traffic areas to post the flyer and share it with students. Sexton suggested that those who are teaching Henderson Seminar classes to offer these to their students as extra credit.
- B. Senators announced upcoming Volleyball and Football events. They also shared that there is an easy feature through the athletics webpage to add HSU athletic events to your Google calendar.

VIII. Adjournment

A motion was made and seconded to adjourn. Adjournment at 10:25 AM

- IX.** Next meeting will be held on October 9, 2019 at 10 AM in the Cabe Room.