

HSU Staff Senate Minutes

Wednesday, March 13, 2019

Members present:

Nikki Laird, Jordan Bell, Karen Spradlin, Scott Chandler, Shawna McKenzie, Carrie Stanley, Heath Sims, Cheryl Massey, Belford Williams, Jr., Beth Jackson, Erin Poe, Jewelie Mills, Kelly Stewart, Jacob Mills, Cody Hooten, Phil McDaniel, Leah Sexton, and Susie Kirk.

Members absent:

Tamara Horn, Jennifer Sigman, Mallory Turner, Lauren Smith, Mickey Quattlebaum, Stacey Howard, Ricki Rebolgar, Kris Dunn, and Reo Cummings.

I. Call to Order

The regular meeting of the Henderson State Staff Senate was held on March 13, 2019 in the Cabe Room. President Leah Sexton called the meeting to order at 10:02 am

II. Approval of Minutes

A motion was made to approve the minutes from the February 13, 2019 meeting as read. The motion was seconded and approved.

III. Guest Speaker: Johnny Campbell

- A. Campbell commended Staff Senate's work with the Staff Emergency Fund. He went on to mention that there have been bills, that may affect campus safety such as the "Stand your Ground" bill that would have allowed guns in areas that were previously banned. That bill did not pass. He encouraged Senators to monitor legislative sessions and voice your opinion if you think the will affect campus safety.
- B. Campbell briefly shared information on a stolen vehicle case, a few cases of vehicle break-ins, and a suspicious individual that was harassing students on campus. He encouraged students and employees to report incidents to the campus police. One method he suggested was the Alertus App. He also encouraged everyone to attend safety training sessions and forums.
- C. A forum was held for students to express their concerns about campus safety. Students started a petition on Change.org to request more security cameras on campus. The police department is in the process of researching costs for additional security camera systems on campus.
- D. Campbell shared the reasoning for not alerting people about the bank robbery incident. They felt it was not a threat to the campus.
- E. Campbell also stated that the Stop the Bleed training is open to all areas/departments. It is a 45 minute session about how to apply pressure to stop bleeding and using tourniquets and the Trauma Kits.

IV. President's Report

- A. President Sexton reported that the main focus at the moment was working on the Staff Appreciation Luncheon, which will take place May 14. President Sexton met with President

Jones and discussed catering options for the Staff Appreciation Luncheon. She encouraged Senators to nominate colleagues for staff excellence awards and other service awards.

- B. Sexton discussed SAU's partnership with NPCC and COTO. She stated that Senators should assure anyone with questions about HSU doing those kind of partnerships. HSU has a strong connection with the surrounding community colleges. Senator Carrie Stanley confirmed that all of our two-for-two agreements are still in place with National Park.

IV. Treasurer's Report

No report.

V. Committee Reports

- A. Faculty Senate Representative
 - a. Cheryl Massey from Faculty Senate reported that there was much discussion amongst all the Faculty Senate committees and sub-committees. Encouraged Senators to let her know if there is anything that we would like to be addressed in any of the Faculty Senate sub-committees.
 - b. Senator Karen Spradlin reported details about the Compensation Plan issues that were discussed at the Faculty Senate meeting . Karen shared that a Faculty Senator was appointed to voice concerns to the Budget and Planning committee.
- B. Shared Governance Committee
 - a. Chair Jacob Mills stated that the Shared Governance Committee is in the process of going through the Committee Handbook to make it concise and uniform. During this process they will also fill positions left open on committees. Additionally, Mills shared that the Building and Grounds university wide committee will have spots for those interested.
 - b. Additionally, the committee revisited the proposal about the outsourcing policy. Jacob worked with Elaine Kneebone to make it more polished and to include a six month timeline with an exception for emergencies. This updated version of the policy should go to Vice Presidents for approval after the next meeting.
- C. Staff Handbook Committee
 - a. Chair Nikki Laird reported that the committee met with the Operations and Handbook committee from Faculty Senate to discuss an employee assistance program. It is a short-term counseling program to support staff with outsourced counseling services. They are in the process of taking bids for the service.

V. New Business

- A. **December Pay Period** - After last month's meeting with Dr. Powell it was decided that we needed to get feedback from our departments on their preferences on the timing of the final paycheck of each calendar year. The options were to receive the final paycheck on the last day that the campus was open like usual or to receive the paycheck on the regularly scheduled payday. President Sexton opened it up to discussion. Senators had questions to present to Dr. Powell about direct deposit and how that would affect people if the direct deposit had technical issues over the holidays. A Senator from the Business Office assured Senators that someone from that office would be monitoring the activity online. That Senator also stated that those who do not have direct deposit can have their checks mailed to their homes or arrange for them to pick them up on campus. Discussion was had and it

was split across departments. One Senator suggested that it is too late to make a change for this year. They suggested that if there were to be a change it should take place in 2020 and announced this fall. Suggestions were made for working with the HSU Credit Union for a January Slump Club to help those negatively affected by any future changes. A motion was made to maintain the early pay period as is for December 2019. The motion was seconded and passed.

VII. Adjournment

A motion was made and seconded to adjourn. Adjournment at 10:53 AM

VIII. Next meeting will be held on April 10, 2019 at 10 AM in the Cabe Room.