

## **HSU Staff Senate Minutes**

### **Wednesday, October 10, 2018**

**Members present:** Jacob Bland, Scott Chandler, Karen Spradlin, Ermatine Johnson, Jordan Bell, Stacey Howard, Karen Hollis, Chanda Hooten, Jimmy Elgas, Phil McDaniel, Jordan Argo, Jewelie Mills, Erin Poe, Denise Cordova, Nikki Laird, Kate Hawthorn, Reo Cummings, Leah Sexton, Susie Kirk

**Members absent:** Kristopher Dunn, Christina Jones, Tamara Horn, Jacob Mills, Mallory Turner, Jennifer Sigman, Heath Sims, Belford Williams

- I. The regular meeting of the Henderson State Staff Senate was held on October 10, 2018 in the Cabe Room. President Reo Cummings called the meeting to order at 10:04 a.m.
- II. A motion was made to accept the minutes from the September 12, 2018 as read. Motion was seconded and approved.
- III. **President's Report**

President Cummings met with Dr. Jones. In this meeting, Dr. Jones encouraged all staff to participate in a wellness screening by December 31, in order to be eligible for a discount on their insurance premiums.

President Cummings was unable to meet with Dr. Powell, but reminded Senators to continue to attend Dr. Powell's financial seminars.
- IV. **Treasurer's Report**

No report.
- V. **Committee Reports**
  - A. **Election Committee:**
    - a. The committee met to solidify dates for nominations and elections. There are nine regular seats and 11 alternate seats to fill. Nominations are scheduled to take place via email, November 8-14. Elections are scheduled for November 26-30. The committee will continue to use Google Forms for the election process.

**B. Textbook Scholarship Committee:**

- a. No report.

**C. Staff Handbook Committee:**

- a. Since our last meeting, the Staff Handbook was made public. Faculty Senate would like to make a final review, as some items in the Staff Handbook pertaining to faculty conflicted with the Faculty Handbook.
- b. Senators inquired and discussed the policy of using annual leave, when taking summer classes. President Reo stated that he would take those questions to Mickey Quattlebaum.

**D. Survey/ Shared Governance:**

- a. Leah Sexton read a report on behalf of Jacob Mills who could not attend. The report was as follows :

“The proposal was brought before the SGC to consider. That process requires the SGC to determine if it is a SG issue and then to determine if it is ready for the process before it is sent through the SGC workflow. The SGC determined that it is a gray area since we can't dictate/change a VP's job, but establishing a practical procedure would fall under a SG issue. So in principle, it was voted that it is a shared governance issue. Then when it was reviewed for its readiness, it was determined that it needs some additional polish to help take it out of the gray area and bring it closer to a practical proposal. It was decided that Jacob Mills would take it back to his SGC subcommittee and communicate with the proposal's originator to draft a rewrite of the proposal. Jacob hopes to get something completed by next week (October 15 - 19) and then get it out to staff senate for a review before SGC's next meeting (currently scheduled for November 9th). Please keep an eye out for this email and provide feedback if you have any. The staff senate will get another chance to review the proposal when it goes through the shared governance process, but we get a special chance to review it twice since it is proposed with the assistance of the Staff Senate Shared Governance sub-committee. Alternatively, Jacob can hold off on presenting it to the SGC until after it is officially voted on during a Staff Senate meeting if the Staff Senate decides to do that. “

**E. Faculty Senate:**

- a. The Faculty Senate Representative, Peggy Woodall will not be able to attend our meetings for the foreseeable future. Christina Jones is the Staff Senate's current representative at Faculty Senate meetings. President Cummings discussed finding a replacement.

**VI. New Business**

**A. Staff Emergency Fund Committee Chair Nomination**

- a. Ms. Ermatine Johnson volunteered to serve as chair.

**VII. Adjournment**

A motion was made to adjourn and was seconded. Meeting was adjourned at 10:33 a.m.

The next Staff Senate meeting will be held on November 14, 2018 at 10:00 a.m.