

HSU Staff Senate Minutes

Wednesday, January 9, 2019

Members present:

Lauren Smith, Jordan Bell, Karen Spradlin, Nikki Laird, Ricki Rebollar, Cody Hooten,
Beth Jackson, Belford Williams, Jr. , Heath Sims, Mallory Turner, Tamara Horn, Jennifer Sigman, Jewelie Mills, Kelly Stewart, Jacob Mills, Mickey Quattlebaum, Carrie Stanley, Reo Cummings, Leah Sexton, and Susie Kirk.

Members absent:

Kris Dunn, Scott Chandler, Stacey Howard, Phil McDaniel, Shawna McKenzie

- I. The regular meeting of the Henderson State Staff Senate was held on January 9, 2019 in the Cabe Room. President Emeritus Reo Cummings called the meeting to order at 10:07 a.m.

- II. **Introduction of New Senators**

- III. **Approval of Minutes**

A motion was made to accept the minutes from the December 12, 2018 as read. Motion was seconded and approved.

- IV. **President's Report**

President Leah Sexton met with Dr. Jones. Jones encouraged the Senate to communicate any ideas we may have; attend and invite coworkers to open forums on campus; and be engaged with the Henderson community.

- IV. **Treasurer's Report**

Treasurer, Kris Dunn was absent but Sexton reported in his absence that no changes were made to the account. Balance remains at \$392.10.

- V. **New Business**
 1. Officer and Committee Elections - Senators received a sign up sheet from President Sexton, where they could express interest in committee involvement. Sexton said she would contact any Senators that were interested and place them in committees as needed.

2. Vice President
 - a. Nominations were opened. Nikki Laird nominated Rikki Rebollar. No other nominations were made. Rikki accepted nomination. A motion was made, seconded, and passed to elect Rikki Rebollar as Vice President.
3. Secretary
 - a. Susie Kirk has agreed to stay on as Secretary. No other nominations were made. A motion was made, seconded, and passed to keep Susie Kirk as Secretary.
4. Treasurer
 - a. Kris Dunn has agreed to stay on as Treasurer. No other nominations were made. A motion was made, seconded, and passed to keep Kris Dunn as Treasurer.
5. Election Committee
 - a. Current members of the committee, Susie Kirk and Nikki Laird described the duties of this committee.
6. Textbook Scholarship Committee
 - a. President Sexton reported that a winner has been selected, but not yet made public. An email announcing the winner will be out later this week.
 - b. Tamara Horn shared the duties of this committee with the group.
7. Staff Handbook Committee
 - a. Nikki Laird described the work that was done to get to our current handbook, which is now public. Senator Mickey Quattlebaum said that the Staff Handbook is a living document and the committee would work to refine and change as needed.
8. Survey/Shared Governance Committee
 - a. Jacob Mills shared the duties of Shared Governance and the chair's responsibility to serve as a member of the University's Shared Governance Committee.
9. Staff Emergency Fund Committee
 - a. Committee met through email and three recipients were rewarded funds before winter break. President Sexton briefly described the qualifications in order to receive the funds. The requirements and

applications are available on line. President Emeritus Cummings encouraged Senators to donate to the fund.

- b. Current member of the committee, Tamara Horn added that while the committee met over email to choose who would receive funds, there was in-depth discussion. They were not decisions that were made lightly.

10. Faculty Senate Representative

- a) President Emeritus Cummings stated that this role requires you to attend Faculty Senate (first Wednesday of the month in the afternoon) and allows our voice to be heard in those meetings. This person would serve as a liaison between Staff and Faculty Senate

VI. Announcements/Questions/Comments

- B. If you cannot attend meetings, please let your alternate know to attend in your place.
- C. Sexton reiterated idea about sharing ideas, asking questions, and sharing concerns. Cummings expressed how important your role as a Senator is and how it helps us better serve the students.

VII. Adjournment

A motion was made and seconded to adjourn. Adjournment at 10:40 AM.

VIII. Next meeting will be held on February 13, 2019 at 10 AM in the Cabe Room.