



HENDERSON
STATE UNIVERSITY
EXCELLENCE • SPIRIT • TRADITION
Arkadelphia, Arkansas 71999-0001

Course Audit Form

This option must be exercised by the end of the last day a student is allowed to add a class for the semester or summer term.

_____	_____	_____
<i>Student Name</i>	<i>Semester</i>	<i>Date</i>
_____	_____	
<i>Course Number</i>	<i>Course Title</i>	

A student may audit a class for no credit only on the approval of the instructor. Auditing of a class is allowed on a space-available basis, and regular fees and enrollment procedures are required. However, the student will not be permitted to take the final examination and no credit hours earned nor any indication of the level of performance will appear on the transcript entry. Audit enrollments do not fulfill requirements for load considerations by the Veterans Administration or financial aid. A student who completes an audit course will receive an “AU” grade.

Students auditing a course are expected to make a commitment to their education by attending classes regularly. If the auditing student fails to meet the regular attendance requirement as defined by the instructor, the instructor may drop the student with a “W” grade.

Students who initially enroll in a course for credit may be permitted to change their enrollment to audit during the first three days of the fall and spring semesters, and the first two days of a summer term. The appropriate form must be filed in the Office of the Registrar during this time period.

During the term that a course is being audited, the audit cannot be changed to credit. However, the student may enroll in the same course for credit at a later semester. Coursework must be completed during the semester that credit is earned.

Student Signature_____

Faculty Signature_____

Registrar’s Office_____