

## HSU-OBU INTER-INSTITUTIONAL AGREEMENT

Students desiring to enroll in a class taught on the Ouachita campus should complete this form. If the course is listed on the HSU class schedule (physics, for example) and thus has an HSU record number, you do not need to complete this form. Students normally may take courses at OBU when the course is part of a cooperative offering (physics); when the course is not offered at HSU (religion courses); or due to a course conflict and the course must be taken during the current semester.

### PART A

1. Fill in OBU course number, meeting times, etc., from the OBU Schedule of Classes.
2. Secure signature of your HSU advisor.
3. Secure signature of HSU department chair responsible for equivalent class at HSU. (Example: If you are a history major at HSU and wish to take a chemistry class at OBU, you must obtain the signature of the chair of the HSU Chemistry Department, in addition to the signature of your advisor.)

**PART B** is to be completed by HSU Staff after Part A is completed by the student.

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**PART A** (to be completed by student)

NAME: \_\_\_\_\_ I.D. \_\_\_\_\_ Semester \_\_\_\_\_

E-Mail: \_\_\_\_\_ Phone: \_\_\_\_\_

Reason for taking course at OBU \_\_\_\_\_

OBU Term: \_\_\_\_\_ Start of Term: \_\_\_\_\_ End of Term: \_\_\_\_\_

OBU Dept. \_\_\_\_\_ OBU Course # \_\_\_\_\_ Instructor \_\_\_\_\_

OBU Course Title \_\_\_\_\_

Meeting Day & Time \_\_\_\_\_ OBU Building & Room \_\_\_\_\_

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HSU Equivalent Course # & Title

**Please note that this enrollment does not  
GUARANTEE you a seat in the OBU class.**

**If the class is already filled with OBU  
students on the first day, you may be asked  
to come back to HSU and drop the class.**

\_\_\_\_\_  
Signature of HSU Advisor

\_\_\_\_\_  
Signature of HSU Department Chair  
responsible for equivalent HSU class

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**PART B** (to be completed by the Registrar's Office)

HSU Course No. \_\_\_\_\_ Dept. \_\_\_\_\_ Title: \_\_\_\_\_

Hrs. Credit: \_\_\_\_\_ Course Level: Lower Upper Location: OBU (12)

HSU Course Record Number: \_\_\_\_\_