

University Academic Council Minutes  
April 16, 2019  
3:00 pm Womack Hall Board Room

**Approved** - Minutes from March 12<sup>th</sup>, 2019 Meeting

- Request made to strike future LAC approval note from New Course GBU 3xx3 Critical Design Thinking.

**Regarding May 2019 UAC Meeting:** UAC is currently not scheduled to meet during May 2019. The committee will need to decide if new proposals are to receive final approval on April 16, or if a May meeting is needed.

- Committee agreed no May meeting will be held.

## Second Reading

### Teachers College

**Approved - Course Change** – HPE 1060 Orientation of Health and Physical Education

- Proposal is to incorporate HPE 1060 content into HPE 2083 (existing course). HPE 1060 is to be archived, which will prevent further scheduling of the course. HPE 1060 will also be removed from the academic catalog.
- Implementation Fall 2019

**Approved - Course Change** – REC 1330 Orientation to Recreation

- Proposal is to incorporate REC 1330 content into REC 2003 (existing course). REC 1330 is to be archived, which will prevent further scheduling of the course. REC 1330 will also be removed from the academic catalog.
- Implementation Fall 2019

**Approved - New Course** – HHP 4xx3 Professional Internship

- Implementation Fall 2019

**Approved - New Course** – REC 2xx3 Introduction to Sport Management

- Implementation Fall 2019

### Communication & Theatre Arts

**Approved - Course Change** – MMC 1023 News Reporting

- Change Subject Prefix
- Change Course Number
- Change Course Title
- Change Course Content
- Implementation Fall 2019

*Approved - Course Change* – MMC 1181 Television Practicum

- Change Subject Prefix
- Implementation Fall 2019

## **Music**

*Approved - Course Change* – MUS 1212 Introduction to Music Literature

- Change Course Number
- Change Course Level
- Implementation Fall 2019
- \*Department Request Course Number 2212

*Approved - Course Change* – 1251 Sight-Singing and Ear Training I

- Change Course Title
- Implementation Fall 2019

*Approved - Course Change* – 1261 Sight-Singing and Ear Training II

- Change Course Title
- Implementation Fall 2019

*Approved - Course Change* – 2621 Sight-Singing and Ear Training III

- Change Course Title
- Implementation Fall 2019

*Approved - Course Change* – MUS 2631 Sight-Singing and Ear Training IV

- Change Course Title
- Implementation Fall 2019

## **Social Sciences**

*Approved - New Course* – HIS 4xx3/5xx3 World War II – Battle Front to Home Front

- Implementation Fall 2019

*Approved - New Course* – HIS 4xx3/5xx3 Persecution in Pre-Modern Europe: Witches, Heretics, and Jews

- Implementation Fall 2019
- Note: The proposal appears to include two different course titles. The title noted in these minutes is correct.

*Approved - Course Change* – PSC 3143 Municipal Government

- Change Course Title
- Change Cross-Listing with Another Course
- Implementation Spring 2020

*Approved - Course Change* – HIS 4213/5213 (WI) The American West

- Change Cross-Listing with Another Course
- Update Course Description
- Implementation Fall 2019

*Approved - New Program* – Geography B.A.

- Implementation ~~Spring-2020~~ Fall 2019 (Pending ADHE before Fall 2019)

*Approved - New Program* – Pre-Law Certificate

- Implementation Fall 2019 (Pending ADHE before Fall 2019)

## **Mathematics**

*Approved - Program Change* – Statistics Minor

- Changes to Program Elective Course List
- Implementation Fall 2019

*Approved - Program Change* – Mathematics Statistics Track B.S.

- Changes to Program Elective Course List
- Implementation Fall 2019

## **School of Business**

*Note: School of Business has included a cover sheet listing their various proposals.*

*Approved - Program Change* – Aviation Management

- Change in Required Courses
- Implementation Fall 2019

*Approved - Course Change* – AVN 3233 (WI) Aircraft System Theory

- Change Course Title
- Implementation Date: Proposal states ~~Spring-2019~~ Mini-May 2019

*Approved - Course Change* – FIN 2183 Financial Literacy

- Add course to liberal arts core.
- Implementation Date: Proposal states ~~Summer-I, 2019~~ Summer II, 2019

*Approved - New Course* – GBU 3xx3 Global Business & Cultural Immersion

- Implementation Fall 2019
- Prior to second reading Dr. Campbell will confirm course pre-reqs and if the course is open to students outside the business program.
- An updated proposal has been submitted for second reading. Prerequisites have been confirmed and course level has been changed from 4xx3 to 3xx3.

*Approved - Program Change* – Management Information Systems B.B.A.

- Program Name Change
- Change all MIS prefixes to DSC
- Implementation Fall 2019
- Updated Proposal Submitted for Second Reading
- Updated DSC Degree Plan Submitted for Second Reading

*Approved - New Course – DSC 2xx3 Programming for Business Applications*

- Department Requesting Course Number 2103
- Implementation Fall 2019

*Approved - Course Change – MGM 4273/5273 Predictive Analytics*

- Change Subject Prefix
- Change Course Number
- Change Will Require Updated Program Check Sheet
- Change Pre-requisites
- Implementation Fall 2019

*Approved (Contingent on Further Discussion) Course Change – MIS 2073 Fundamentals of Information Systems*

- Change Subject Prefix
- Change Course Title
- Change Will Require Updated Program Check Sheet
- Change Pre-requisites
- Implementation Fall 2019
- **UAC Note from April Meeting:** Second reading approval is contingent on the School of Business discussing potential implications with Mathematics & Computer Sciences. During the April UAC meeting a concern was raised regarding a potential duplication of efforts between programs. Once the discussion takes place Dr. Campbell has been asked to email the Registrar a summary of the outcome. The Registrar will share the email with UAC membership.

*Approved - Course Change – MIS 3103 Information Systems in Business*

- Change Subject Prefix
- Implementation Fall 2019

*Approved - Course Change – MIS 3153 Data Management*

- Change Subject Prefix
- Change Will Require Updated Program Check Sheet
- Change Pre-requisites

*Approved - Course Change – MIS 3163 Data Visualization*

- Change Subject Prefix
- Change Will Require Updated Program Check Sheet
- Change Pre-requisites
- Implementation Fall 2019

*Approved - Course Change – MIS 4043/5043 Systems Analysis & Design*

- Change Subject Prefix
- Change Will Require Updated Program Check Sheet
- Change Pre-requisites
- Implementation Fall 2019

*Approved - Course Change* – MIS 4081-3/5081-3 Independent Study

- Change Subject Prefix
- Implementation Fall 2019

*Approved - Course Change* – MIS 4091-3/5091-3 Special Topics in MIS

- Change Subject Prefix
- Change Course Title
- Implementation Fall 2019

*Approved - Course Change* – MIS 4163 Prescriptive Analytics

- Change Subject Prefix
- Change Will Require Updated Program Check Sheet
- Change Pre-requisites
- Implementation Fall 2019

*Approved - Course Change* – MIS 4173 Data Mining

- Change Subject Prefix
- Change Will Require Updated Program Check Sheet
- Change Pre-requisites

*Approved - Course Change* – MIS 4183 Analytics Program

- Change Subject Prefix
- Change Will Require Updated Program Check Sheet
- Change Pre-requisites

*Approved - Course Change* – MIS 4283/5283 MIS Internship

- Change Subject Prefix
- Change Course Title
- Implementation Fall 2019

*Approved - Program Change* – Entrepreneurship B.B.A.

- Implementation Fall 2019

*Approved - Program Change* – Entrepreneurship Certificate

- Implementation Fall 2019

*Approved - Course Change* – MGM 4143/5143 Small Business Management

- Change Course Title
- Change Course Content
- Implementation Fall 2019

*Approved - Course Change* – GBU 4213 Introduction to Entrepreneurship

- Change Course Title
- Change Course Level
- Implementation Fall 2019

*Approved - Course Change* – GBU 4223 Applied Entrepreneurship

- Change Course Content
- Implementation Fall 2019

*Approved - New Course* – GBU 3xx3 Innovative Management

- Implementation Fall 2019

*Approved - New Course* – GBU 3xx3 Critical Design Thinking

- **Registrar Note:** ~~Proposal indicates future intent to count course toward LAC. After GBU 3xx3 has been considered by General Education Committee a course change proposal indicating LAC status will be needed.~~

*Approved - New Course* – GBU 4xx3 Special Topics in Entrepreneurship

- Implementation Fall 2019

*Approved - Policy Draft (second version):* Provost requested Registrar draft a policy reflecting the types of curriculum changes that do not go into effect until the following catalog year.

Draft Policy:

- **New Programs & Program Changes:** ADHE will determine on a case-by-case basis if program changes require their approval. All new program proposals will require approval from the Board of Trustees and ADHE. Once **all necessary approvals are obtained approved**, any new academic programs or changes to existing programs will formally take effect the following academic year. The academic catalog and online degree plans will be updated to correspond with the new academic year
- **New Courses & Course Changes:** Once **all necessary approvals are obtained approved**, any new courses or changes to existing courses may be offered to students during the following academic term. However, such changes will not formally become part of program (major, minor or certificate) requirements until the following academic year. The academic catalog will be updated with approved new courses and course changes at the start of the following academic year.
- **Institutional Degree Requirements:** Once **all necessary approvals are obtained approved**, any institutional degree requirements (e.g., general education, math, foreign language, etc.) will formally take effect the following academic year. The academic catalog will be updated to correspond with the new academic year.

**Approved - Residency Hours for Certificates:** At the April UAC meeting it was requested the Registrar draft language requiring a minimum of six residency hours for a certificate. The draft language is presented below within the context of the entire policy on undergraduate residency hour requirements.

Draft Policy:

- **Bachelor Degrees:** Students must complete a minimum of 30 credit hours at HSU toward any earned Bachelor degree. Each subsequent Bachelor degree will require an additional 30 credit hours in residency. Thus, a student earning two Bachelor degrees simultaneously will be required to complete a total of 60 credit hours in residence. A student earning two Bachelor degrees in sequence will be required to complete a minimum of 30 credit hours in residence *after* the first degree is awarded. For each major nine hours must be completed in residence at the 3000/4000 level. For each minor three hours must be completed in residence at the 3000/4000 level. Only six of the last 36 credits earned toward a Bachelor degree may be transfer credits. Credits earned through HSU programs but at an off-campus location may count toward these requirements.
- **Associates Degree:** Students must complete a minimum of 15 credit hours in residence.
- **Certificate:** Students must complete a minimum of six credit hours in residence.

### **First & Second Reading**

#### **Ellis College Dean's Office**

*Approved - General Ed Change - Program Specific Liberal Arts Core Mathematics Requirements & Recommendations*

- The Registrar and Dr. Coventry will work on revisions to accomplish the following:
  - Clear focus on general education math requirements only.
  - Clarity regarding statement "see attached STEM requirements."
  - Integration into existing institutional general education check sheet.

#### **Radiography**

*Approved - General Ed Change - Program Specific Proposal for Satisfying Writing Intensive (WI) Requirement*

- UAC has approved with the rationale that WI within the major can be excluded for 2+2 programs.
- Institutional general education check sheet will be updated to reflect this new policy.

#### **School of Business**

*Approved - Program Change – Analytics Certificate*

## **UAC Form Change**

*Approved* - *New Program Form* – Library Resources (Section II) Revisions

### **Programs (BS) With Math Requirement Accounted For By Major Courses**

- The Registrar was asked to determine when and if UAC approval was obtained for these programs. The Registrar will report his findings to the respective College Deans.