

## **March 2007 Faculty Senate Minutes**

Faculty Senate Minutes 3-7-07

### **Submitted Committee Reports:**

#### **PROCEDURES COMMITTEE REPORT**

**March 7, 2007**

We have four (4) new alternates representing Instructors, Assistants, Associates and Full Professors. In respective order these are Mitzi Bass, Janice O'Donnell, Hal McAfee and Carolyn Eoff.

### **Results of Faculty Excellence Award Committee Elections**

February 28, 2007

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#### **Fine Arts**

Rachel Schrag, Chair  
Paul Glover  
Beverly Buys  
Rick Dimond  
Gary Simmons

#### **Liberal Arts**

Angela Boswell, Chair  
Travis Langley  
Stephanie Barron  
Haroon Khan  
Don Wells

#### **Math and Science**

Basil Miller, Chair  
Brenda Trigg  
Carolyn Eoff  
Anna Smith  
Martin Campbell

#### **Business, Library Student Support Services and Aviation**

Richard Miller, Chair  
Vickie Faust  
John Ragni  
Anita Williams  
Rena Clark

#### **Teachers College Henderson**

Linda English, Chair  
Bev Baker  
Lynn Leggett  
Gary Smithey

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Pat Weaver

Recommendation: When we, the Procedures Committee, conduct the Election for Faculty Hearing Committee that we generate three (3) alternates for each Faculty Hearing Committee position.

Respectfully submitted,

Linda G. English  
Procedures Committee, Chair

### **Submitted Committee Reports: (Continued).**

This is the official summary of the Senate Operations Committee Meeting held on Monday, February 19, 2007. Thanks. Doc

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Senate Operations Committee Meeting Summary  
Monday, February 19, 2007  
Doc Gibson, Chair

Present: Catherine Leach, Gary Smithey, Don Wells, and Doc Gibson (Chair)  
Absent: Maralea Gourley

The committee's first order of business was to choose a chair of the committee. Doc Gibson was chosen as chair by a full consensus of the committee and reluctantly accepted. Georgine Steinmiller has indicated that she simply is unable to serve. The committee has requested that the chair contact her alternate Bruce Smith to serve in her place.

The second order of business was to revisit the issue of non-tenure track promotions. After some discussion the committee unanimously voted to recommend to the Senate the addition of the following statement to the Faculty Handbook in Section III:

***In these cases a faculty member with more than five years of service in a non-tenure track position is eligible for promotion provided they meet the same standards as tenure track faculty under section III D 2. and also K 1 and 2.***

The committee considers this statement the most direct and simplest way to address this issue.

Lastly, the committee addressed an aspect of the Faculty Excellence Award Recognitions. The committee, by full consensus, recommends to the Senate the following change to the Faculty Handbook. We propose that the...

***Faculty Excellence Awards shall be awarded at the spring Faculty Service Awards Ceremony. The recipients will also be recognized at the Fall Founder's Day Ceremony.***

This recommendation reflects the move of Founder's Day from the Spring to the Fall semester.

The meeting adjourned at 4:10 pm.

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Respectfully Submitted 2.22.2007

By Doc Gibson, Committee Chair

Doc Gibson

**Senators Present:** Lea Ann Alexander, Beverly Baker, Angela Boswell, Steve Carter, Martha Dale Cooley, Linda English, Doc Gibson, Paul Glover, Catherine Leach, Mike Matthews, Gary Smithey, Patrick Wempe, Beverly Buys, Kevin Durand, Brian English, Marty Halpern, Maralea Gourley, Rick McDaniel, Georgine Steinmiller, Laura Storm, Carol Underwood, Don Wells and Fred Worth. Guests included: Debbie Buck, President of the Staff Senate and James Cassell, faculty member.

**Senators Absent:** Jack Meadows, Hank Wilson, Rafael Bejarano, Troy Hogue and Paula Leming. Senate President Kevin Durand announced the quorum and called the meeting to order at approximately 3:15 p.m.

The February, 2007 Minutes were approved as distributed.

**Discussion with Dr. Alvin Futrell, Assistant to the President for Diversity:**

- The issue of "Rush being suspended until the sophomore year".
- How this issue could impact retention.

**Committee Reports:**

**Operations Committee:** A motion and second to add the following statement to the Faculty Handbook in Section III: **In these cases a faculty member with more than five (5) years of service in a non-tenure track position is eligible for promotion provided he/she meets the same standards as tenure track faculty under section III, D2 and also K1 and 2.** Motion carried.

A motion and second to make the following change to the Faculty Handbook. We propose that **Faculty Excellence Awards shall be awarded at the Spring Faculty Service Awards Ceremony. The recipients will also be recognized at the Fall Founder's Day Ceremony.** Motion carried.

**Academics Committee:** There was a motion and second for the proposed amendment to the faculty handbook: to be added as paragraph P. #.d.(2).c.: **The evaluation forms will be released by the Office of Computer and Communications Services directly to the instructor who will then provide a copy of each summary sheet to his/her immediate supervisor.** Motion carried.

There was a motion and second for the resolution: **HSU should not allow students to take more than seven (7) hours during a given summer terms and therefore should not accept hours in transfer from other institutions if those hours, together with any hours taken here during a given summer term, total more than seven (7).** Motion failed.

There was a motion and second in regard to the Student Advising Resolution. With a friendly amendment attached: **Students should not be allowed to register without advisor approval.** The amendment and motion carried.

There was a motion and second in regard to the Student Advising Resolution. **The faculty senate affirms that all decisions in regard to academic advising should be made by academic faculty and academic administrators should have joint responsibility with Student Services for Heart Start so that the program includes appropriate attention to academic advising and other academic issues.** Motion carried.

There was a recommendation: Any advising during Heart Start will be done by current faculty members. There should be at least one (1) faculty member from each department to help with the particulars in re: to each program's requirements. Motion was tabled for further study and consideration.

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There was a motion and second with a friendly amendment attached: **For remedial courses (Basic English, Basic Reading), twelve (12) week grades are to be entered by faculty. During pre-registration, the faculty advisor is allowed to pre-register the student for the next course in sequence, if he/she is making an A, B or C.** The amendment and motion carried.

**Procedures Committee:** The results of the Faculty Excellence Awards Committee Elections are included in the complete report at the end of the Minutes. The four (4) new Faculty Senate Alternates representing Instructors, Assistants, Associates and Full Professors are (in respective order): Mitzi Bass, Janice O'Donnell, Hal McAfee and Carolyn Eoff.

### **New Business:**

Faculty Constitution Issues to include: A. Make-up of Executive Committee, B. Standing Committees and C. Duties of the Secretary were referred by President Durand to the Procedures Committee.

Following a lengthy discussion in re: Retention, it was agreed that a structured response to present to Dr. Houston would be in order. The consensus of the group seemed to be that "Academics would hold a series of Hearings or Town Hall Meetings to address Retention"; and thereby give the entire faculty an opportunity to "have a say" in this important and timely issue.

President Durand referred the issue of Retention to the Academics Committee.

The issue of Faculty/Non-Faculty/Student Ratio Study was referred to the Operations Committee.

The issue of the Assessment of Assessment Process was referred to the Academics Committee.

There was a motion and second to amend the criteria for the New Faculty Excellence Award. Currently the policy states: In order to be eligible for nomination, the faculty member must not have completed five (5) full years of full-time college/university teaching." The proposed amendment reads: **In order to be eligible for nominations, the faculty member must have less than five (5) full years of full-time college/university teaching and for those with teaching experience below the collegiate level, less than eight (8) years of full-time teaching.** Motion carried.

The Senate adjourned at approximately 5:30 p.m.

Respectfully submitted,  
Linda G. English  
Faculty Senate Secretary