

**DRAFT Faculty Senate Minutes
September 4, 2002 Meeting**

Members Present:

Lea Ann Alexander, Mitzi Bass, Claudia Beach, Vonna Cranston, Dennis DiMarzio, Kevin Durand, James Engman, Laura Festa, Julia Hall, Duane Jackson, Travis Langley, Catherine Leach, Laura Lockwood, Michael Lloyd, Mike Matthews, Hal McAfee, Jules Mollere, Richard Schmid, Phillip Schroeder, Shanta Sharma, David Stoddard

Members absent:

Ana Caldwell, John Graves, Bob Yehl, Wray Jones, John Long, Richard Miller, Bruce Smith

Others Present: Thaddeus Lloyd, Martin Dimadio

The meeting was called to order by Faculty Senate President Richard Schmid at 3:18 pm.

Two guests, local boy scouts working on a badge, were introduced to the Senate.

Approval of Minutes

The minutes of the April 3rd Senate meeting were approved, with one correction.

President's Report

Dr. Schmid reported on his meeting with President Dunn. A number of questions from faculty concerned the new campus identification cards.

1. Who was responsible for placing the identification numbers on the new cards? HSU, not US Bank, was responsible for the entire process of producing the new cards. The cards were issued with the bank insignia, in exchange for a bank payment of \$6000 to purchase a new card maker for HSU. Both US Bank and Summit Bank made bids on this contract.
2. What input was solicited from the University community prior to making the decision to involve a bank with the new cards? None.
3. How much was paid to HSU for this contract? See above.
4. What was received in exchange for this arrangement? See above.
5. Is the new ID number based on the cardholder's social security number? No. Additionally, no cardholder data is transferred to the bank unless the cardholder contacts the bank to arrange for an account that can be accessed using the card.
6. Does the university alone maintain copies of the photo and data on the card? Yes. No data was transferred to the bank.
7. If a cardholder activates a bank account associated with the card, how difficult is it to cancel at a later time? Students are charged a fee to make such a change. Faculty and staff are not charged to make such a change.

8. Who decided to enter into the contract with US Bank? The four vice presidents, Mr. Epperhart, and Mr. Tim Jones.
9. What instructions are being provided concerning the use of the cards? A brochure has been mailed to cardholders.

Dr. Dunn assured Dr. Schmid that the cards will work in all card readers on campus. Achieving this will require the purchase of some new card readers and adapting some software.

Dr. Schmid asked Dr. Dunn a number of additional questions:

Why was no Poise workshop incorporated into the Fall Faculty Conference, when this had been requested last year, and Dr. Dunn had indicated that the workshop would be scheduled? Dunn reported that there had been some miscommunication on this issue. When the miscommunication was discovered, it was too late to schedule the workshop as requested, so a handout on the Poise system was provided. Computer Services will be arranging Poise workshops tailored to individual department needs.

Why are faculty members on 9-month contracts denied sabbaticals in the summer? Dunn explained that making summer sabbaticals available to 9-month employees is much more expensive than providing those sabbaticals during the spring and fall semesters. The current approach allows funding of sabbaticals for a larger number of faculty. There is no additional cost associated with a summer sabbatical for a 12-month employee, so they are not similarly restricted.

Is there a possibility of allowing faculty to evaluate Computer Services personnel each spring in a fashion similar to the administrative evaluation? This evaluation would extend to computer technical support people. Dunn stated that he would welcome such an evaluation, but stressed that it would need to be associated with specific job descriptions, and would require a new evaluation instrument.

Schmid asked Dunn about the erosion of class time for special activities, and if there is the possibility of getting that time back. Dunn responded that, with the exception of Founder's Day and the Martin Luther King program, he is not aware of such erosion.

Why were departments not allowed to average hours in summer courses, despite the fact that they were promised this option? Dunn responded that doing so would have affected only one faculty member in 1st summer session, and one in 2nd summer. Given the budget situation, the decision was made not to implement the faculty recommendation on averaging hours.

Why are minutes of the President's Cabinet not distributed? Dunn responded that the minutes will be distributed. (Faculty received minutes of the September 2nd meeting in an email sent out today.)

Why has the fall faculty conference been expanded to two days? Dunn responded that the Faculty Handbook allows this.

On the issue of sorority houses. Estimated cost of construction was 6 houses at \$250,000 each. Since the sororities will not pay for the houses themselves, the construction plans have been abandoned. Dunn discussed the possibility that space in Caddo may eventually be available for sorority functions and other meetings. This would depend on a successful negotiation of a new food service contract with substantial (\$1 million) savings to the University. The money saved could be used to construct a new cafeteria.

The cost to renovate the Family and Consumer Sciences building is above what HSU can currently afford. No renovation is planned. If Mooney Hall is refurbished, Family and Consumer Sciences may be able to move into the first floor of Mooney. This is currently only in the planning stages.

Renovation of Arkansas Hall is underway. President Dunn complimented Mr. Douglas Gilpin for his work on the project, particularly in the area of cooperating to accommodate cost overruns.

The Senate commended President Dunn providing candid answers to so many questions in such a timely manner.

Dr. Schmid solicited questions to take to President Dunn at their next meeting.

Committee Reports

Academics Committee. No report.

Operations Committee

The committee reported that it is working on evaluation of the Faculty Excellence program. Some feedback has been received. The committee will be offering forums to allow faculty additional opportunities to comment on the program and potential changes. A report will be forthcoming.

Finance Committee. No report.

Procedures Committee

The committee reported that Marielle McFarland has resigned her seat in the Senate. Mr. Bob Yehl is Ms. McFarland's alternate.

Building and Grounds Committee. No report.

Old Business

None

New Business

Motion, seconded and passed:

The Faculty Senate wishes to thank Dr. Dunn for sharing the minutes of the President's Cabinet.

The Senate Representative to the Board of Trustees discussed recent meetings. Her report to the faculty is forthcoming.

Senate President Schmid noted that is important that senators who cannot attend a meeting arrange for their alternates to attend.

Adjournment

The meeting was adjourned at 4:21.